

**UNIVERSITY OF KERALA  
INSTITUTE OF DISTANCE EDUCATION**

**Application for Registration to .....Year/Semester ..... Degree/Diploma/Certificate  
Course (IDE) Examination .....(month) .....(year)**

Enrolment No.

Register No. (office use)

1. Centre and place of Examination (only affiliated colleges/approved centres)

2. Name of the candidate as entered in the qualifying certificate (in capital letters)

Mother tongue	English	Initials	Expansion of initials

3. Age and Date of Birth  Male / Female

4. Religion, Community and sub division if any

5. Whether belongs to SC/ ST/ OBC/ OEC, specify

6. Name of Father / Mother / Guardian with relationship

7. Place of birth, Taluk, District

8. Scheme of examination ..... Year of admission .....

9. Examination for which the candidate appears now  
..... year/semester ..... Degree/Diploma/Certificate examination in ..... (Subject)

Part	Paper	Subject

10. Whether opted for Essay/Project (for final year candidates only)

11. Details of all previous appearances

Chance	Centre & Place	Reg. No. & Year	Passed / Filled	Class
I				
II				
III				
IV				

12. Permanent Address (with pin code)

Communication Address (with pin code)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tel. No. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



13. Name and official address of the Identifying Officer/ Dated signature of the identifying officer\* on the Photograph (office seal)

\* Applicable if the candidate is appearing for the supplementary examination. Principals of recognized colleges/Gazetted Officers / Headmasters of High Schools/Members of Senate are authorised to sign

14. Details of Post Graduate examination passed/Degree already possessed by the candidates

University	Subject	Reg. No.	Month & Year of Examination

15. If the candidate is appearing for improving the class furnish Reg. No. & year of exam. of previous appearance

Chance	Previous Exam	Class	Final Exam	Class
I				
II				

16. Details of qualifying examination passed by the candidates

Board/University	Subject	Examination	Reg. No.	Month & Year

17. If the basic qualification is from any other University/Board, details of Recognition granted from the University  
Sanction No. .... date .....

18. The year in which and the college through which the candidate was registered as a matriculate of this University (see instructions)

19. Whether Hall Ticket of the candidate was withheld previously  Yes  No If Yes, Name of exam, Centre, Place, Register No. & Year \_\_\_\_\_

20. Details of fee remitted

Name of the Bank  Kerala University Cash counter  Friends   
 Demand Draft / Pay in slip No.  Amount ₹  Date of remittance

I hereby declare that the entries made above are true to the best of my knowledge and that they have been made in my own handwriting.

Place \_\_\_\_\_

Date \_\_\_\_\_

Signature of the candidate

**CERTIFICATE**

I hereby certify that the name and the date of birth of the candidate as entered in the application have been verified by me and that I have found them to agree with those in his/her SSLC/equivalent/qualifying certificate. The candidate has been matriculated in this University in the year ..... reference no. .... This is to certify that Sri/Smt ..... belongs to SC/ST/Backward community/OBC/OEC and is appearing for the examination for the first/second consecutive chance. The Director, Scheduled Caste Development Department/District Development Officer concerned has been requested to sanction the examination fee (strike off whichever is not applicable). Serial number of the candidate in the list forwarded by the Director for reimbursement of examination fee from Scheduled Caste Development Department. ....

Date

Office seal

Signature of Director

**For office use**

Name of Section : .....

Signature of Asst.: .....

Signature of SO: .....

# UNIVERSITY OF KERALA

## HALL TICKET

All columns except Register Number to be carefully filled in by the candidate  
See Page No. 4. for Instructions

..... year / Semester ..... Degree / Diploma / Certificate Examination (IDE)  
in ..... (month) ..... year

Register No. (office use)

Centre and Place of Examination (In Capital Letters)	
Name of the candidate (In Capital Letters)	

Permanent Address with pin code

Communication Address with pin code

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PIN \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PIN \_\_\_\_\_

Recent passport Size photo to be affixed
---

Parts, Papers, Subjects including improvement/ re-appearance for which candidate is registered

Part	Paper	Subjects Improvement/Reappearance	Subjects Regular appearance

Special subjects/ Elective/ Optional if any

Total number of papers registered

.....

(in figures) ..... (in words).....

Name and Official address of the Identifying Officer

(Dated signature on the Photograph)

Signature of the candidate  
(to be signed before the Identifying Officer)

## INSTRUCTIONS FOR SUBMITTING THE APPLICATION

1. All columns should be carefully filled in by the candidate in his/her own handwriting.
2. All enclosures to be placed between the Application Form and the Hall Ticket form.
3. Name of the candidate should be entered EXACTLY as in the qualifying certificate (SSLC/+2/Pre Degree/Degree)

Name containing more than one word should be shown separately.

Initials to be entered last

Eg. 1. LATHIKAKUMARI AMMA K.

2. LATHIKA KUMARI AMMA K.

Two words

Three words

The alphabets 'I' and 'Y' should not be interchanged. KUMARI / KUMARY

4. Candidates who have changed their name subsequent to admission to college or after applying for Private Registration are directed to apply in the prescribed form for effecting the change of name in the University records.
5. Last date for receipt of application will be the date for receipt of the same at the University Office. Applications received after the last date prescribed/defective and not accompanied by documents and prescribed fee shall be summarily rejected.
6. The applications should be addressed to the Deputy Registrar concerned (see instruction overleaf). The cover containing the application should have the superscription 'APPLICATION FOR REGISTRATION TO THE ..... YEAR ..... DEGREE EXAMINATION ..... (month) 201.....
7. An additional fee of ₹ 10/- each to be remitted for every DD/application downloaded from the website)
8. Name of the candidate and the purpose of remittance should be noted on the reverse of the DD by the candidate
9. Candidates are advised to keep with them the details of fee remitted. Document(s) in original to be enclosed with the application.
10. Details regarding the examination fee to be remitted can be had from the University enquiry/ cash counter or the district/ Taluk Information Centres of the University.
11. Examination fee may be remitted at the University cash counter directly or by Demand Draft (in favour of Finance Officer, University of Kerala payable at Thiruvananthapuram) of the SBT /SBI and the Kerala State District Co-operative Bank.
12. Money orders/postal orders will not be accepted.
13. This application should be addressed to **The Director, IDE, Kariavattom Campus, Thiruvananthapuram 695581** in case of regular candidates.
14. Application for supplementary examinations should be addressed to **The Deputy Registrar IV Examinations, University of Kerala, Thiruvananthapuram - 695035**